

SMRHS Proto Ops

Trainmaster Duties/Safety Briefing Outline

7:00 pm Pre-Briefing Tasks:

1. Get someone cleaning the track if not done already
2. Survey status of staged trains
 - Trains ready to run at GN, SLC, Keddie, Desert, 12th Street
3. Survey layout for power needs

Locos needed for:

| | |
|---|--|
| Keddie Staging [GN/SLC] (3 road consists) | 12 th Street (2 switchers, 4 road consists) |
| Keddie Yard (yard switcher +Quincy Local) | Oroville Local (road switcher + cab) |
| Oakland Desert Yard (3 road consists) | R Street Local (road switcher + cab) |
| Oakland Pier (road switcher + cab) | West Oakland (road switcher + cab) |

4. Note changes on layout: repairs, signaling, track out of service, etc.
5. Note presence of non-Proto Ops / Fun Running trains.
 - Best if parked in Sacramento Station sidings or removed. (We are using Quincy and Oakland Pier now.)

7:30 pm Announce Safety Briefing

7:45 pm Conduct Safety Briefing

1. Welcome everyone to the Proto Ops session - Introduce any guests / new members
2. Count crew members and determine open jobs (refer to Crew Staffing Chart)
3. Review Proto Ops procedures and changes:
 - Job cancelled due to available crew size
 - 2-person crews if a lot of participants?
 - Trains added / removed / changed
 - Line-up changes
 - Review how crew call board works
 - o Road crews assign themselves to the next train without a crew
4. What's new on the layout
5. Reminders (Not new but good for occasional review)
 - Locos to contributed to the session: OK for others to use them for their assigned jobs?
 - If you want to run your own loco and you're on road crew, put loco on assigned train before contacting dispatch to depart
 - Widows & Orphans
 - Off Spot Cards
 - Bad Ordered equipment
 - Train length limits
 - New CORE cars
6. Questions? (Equipment, Proto Ops procedure, etc.)
7. Draw number tags and select jobs in sequence

8:00 pm Begin Proto Ops